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MEMORANDUM FOR:

Executive Officer, OL

Chief, Supply Division, OL

Chief, Logistics Services Division, OL Chief, Real Estate and Construction Division, OL

Chief, Printing and Photography Division, OL

FROM:

James H. McDonald

Director of Logistics

SUBJECT:

Appointment of Members to the Office of

Logistics Safety and Health Committee

REFERENCE:

DDA FY 1988 Management by Objective (NBO)

Health and Safety Program (OL 28-80)

1. Pursuant to discussions held with the Acting Deputy Director for Administration (A/BBA), and in accordance with the objectives of referent MBO. I am establishing a Safety and Health Committee comprised of the below members. The Committee will be tasked to review current safety and health standards within the OL and to prepare an appropriate Health and Safety Program, tailored to the needs of OL, which clearly meets the standards and objectives of the Occupational Safety and Health Act of 1970 (OSHA). The Committee should also be prepared to submit a summary of all specific achievements which can readily be incorporated into the annual OL OSHA report.

Deputy Chief, Supply Division, OL
Deputy Chief, Logistics Services Division, OL
Deputy Chief, Real Estate and Construction Division, OL
Deputy Chief, Printing and Photography Division, OL
Accident Executive Officer, OL

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2. The Committee will be chaired by a member elected from its midst and be guided in its efforts by the referenced MBO, a copy of which I have attached. The ultimate goal is

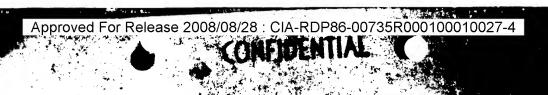
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SUBJECT: Appointment of Mombers to the Office Safety and Realth Counittee

to promote and encourage health and eafety averages and east that OL personnel are provided with a working environment from of safety and health hasards. I would suggest that the Committee convene on Id Nevember at 2 p.m. in the Supply Division Conference here to actabilish basic ground rules and begin formulating plans to the chicality of referent NBO. Representatives has been the invited to the second and Office of Medical Services and Lawrence to the course of the second and discuss their respective for the law test of the second and and health program.

1. The coordinate for the formal state of the

Is/ James H. McDoncol

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